



## **Certified Professional Animal Care Manager (CPACM) Exam Preparation Resource Listing**

*Resources listed will aid candidates in their study and preparation to take the Manager (CPACM) exam. The list is a guide only and is not intended to reflect that any or all of the resources listed are required study to pass the exam.*

American Red Cross, Dog First Aid, Safety Series 2

Bennett, R. - All About Dog Daycare...a Blueprint for Success

Bennett, R. - All About Dog Daycare...a Blueprint for Success 2nd Edition

The Dog Gurus: Four E's of Excellence in Off-Leash Dog Play

Bennett, R. & Briggs, S: Off-Leash Dog Play: A Complete Guide to Safety & Fun

The Dog Gurus: Playstyle Management Charts

The Dog Gurus: Dog Evaluations Course

The Dog Gurus: Dog Incident Checklist Assessment Instructions

Beyond On-the-Job Training: Why Formal Staff Training Programs are a Great Investment

Boutelle, V. - How to Run a Dog Business (2nd ed)

Boutelle, V. - The Business of Dog Walking: How to Make A Living Doing What You Love

Boutelle, V. & Jorgensen, R. - Minding Your Dog Business

Briggs, S, Energizing Employee Teams, Pet Boarding and Daycare Magazine

Conner, Bobbi -DVM; DACVECC. Pro Pet Hero Pet First Aid Student Manual

The Dog Gurus: My Successful Pet Biz course

The Dog Gurus: 10 Ways to Maximize Peak Season Revenues

The Dog Gurus: Counting Noses; Financial Health Workbook

The Dog Gurus: Final Employee Handbook Guide

The Dog Gurus: Know Your Numbers -Workbook, Crystal Canine

Dream Dog Productions

Dunbar, Dr. Ian (CAAB), Bite Index

Evolve Resources for McCurnin's Clinical Textbook for Veterinary Technicians, 8th ed.

Flaim D. Weather the Storm, The Whole Dog Journal, Volume 18, January 2015

Fogle, Bruce, DVM -Caring for Your Dog -The complete canine home reference, p.

Gerber, M. - The E Myth Revisited

Gordan, J & Smith, M, You Win in the Locker Room First

Horngren, Datar, and Rajan. Cost Accounting: A Managerial Emphasis

IBPSA Canine Advanced Certification Course

IBPSA Feline Basic Certification Course

IBPSA HR Manual

IBPSA Kennel Start, Operations Manual

IBPSA Market Hardware Sept 2015 webinar

IBPSA New Employee HR Handbook

IBPSA Safety Manual

IBSA Webinar on negative reviews 2016

Laaman, L , Seven Traits of Highly Successful Pet Care Facility Owners. Pet Boarding & Daycare Magazine (2015, January)

Laeticia, L., Teamwork: Become the Greatest Team Member Ever

Locker A. IBPSA Pet Care Business Basics -Pet Care Facility Design

Marciano, P., Carrots and Sticks Don't Work

Maxwell J. The 21 Irrefutable Laws of Leadership

McConnell, P, The other end of the leash: Why we do what we do around dogs.

Moran, P. - Pet Sitting for Profit

PACCC Code of Ethics

Pet Boarding & Daycare Magazine (2015, January), - Handling Medications in a Pet Care Facility.

Peterson C & Seligman MEP (2004). Character strengths and virtues: A Handbook and Classification

Pryor K., Don't shoot the dog!: The new art of teaching and training

Quinlan, C. - Sanitation Practices. Pet Boarding & Daycare Magazine (2014, January)

Rath & Conchie. Strengths Based Leadership

Richmond, M, Across the Threshold, The Whole Dog Journal, Volume 16, April 2013

Steingold, F. - Nolo : The Employer's Legal Handbook

The Complete Guide to Human Resources and the Law

Wickman, Gina, Traction; get a grip on your business

Wilson, Sonya, Hairy Situations